MEMORANDUM

TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: Bi-Weekly Administrator's Report
DATE: July 6, 2021

I have the following observations and information to share from the last two weeks (it was somewhat slow with not a lot of outside activity):

Airport
Payments will be ongoing now that the Legislature finished its work in time to avert a government shutdown.

American Rescue Plan (ARP) Funds
We received notice that the airport will receive $32,000 in ARP Funds. The funds can be used for reimbursement of operational expenses, debt service payments and reimbursement for costs related to combat the spread of pathogens at the airport.

Development Projects
The various residential projects are in a holding pattern. Staff is still awaiting information from the developers in order to return information back to them.

Connexus Solar Project Grand Opening
I attended the Connexus Solar Project Grand Opening on June 24. It was well attended, including a couple of legislators who spoke on the importance of funding green energy projects.

Finance
We met to brainstorm the desired components in a new software system. Finance Director Peters will be scheduling demonstrations soon.

We completed and submitted the attached Department of Labor and Industry Municipal Fee and Expense Report for building inspections and development. The 2019 report is also attached for your reference.

Public Safety
We were finally able to get access to the cell tower enclosure and the City's portion of the building last week. We are still waiting on the contractor to get back to us so that we can change the lock core and get keys made.

Infrastructure
County Road 4/7th Avenue North
Staff is meeting July 7 to discuss the infrastructure improvements needed in this corridor, how that will impact the road and how to pay for it.

Upcoming Meeting/Event Reminders

- August 5 – Council Study Session; as of now there is no specific topic for discussion